

## **Our Saviour's Housing Shelter Worker**

### **OUR ORGANIZATIONAL MISSION AND SUMMARY:**

Our Saviour's Housing is a community of hope for those who need a home. Our staff works as a team to provide shelter, comfort, hope and community for people who are homeless. We operate an emergency shelter, transitional housing, and permanent supportive housing for single adults. A Shelter Worker has a wonderful opportunity to become an integral part of an incredible team!

### **PRIMARY DUTIES AND RESPONSIBILITIES:**

The shelter worker provides basic direct services to the emergency shelter residents of Our Saviour's Housing, and works to ensure that the building is clean, safe, and welcoming for all guests, volunteers, and community members. The primary responsibility areas of this position include providing for the immediate needs of residents and guests, welcoming and assisting meal providers and other volunteers, some building management, housekeeping duties, and administrative work. The ideal candidate will participate in a team to provide services for those who are homeless in the community.

### **EXPERIENCE AND QUALIFICATION REQUIREMENTS:**

High school diploma and some college level coursework is required.

Experience with the homeless community is required.

Ability to effectively communicate in verbal, written and electronic mediums.

Strong teamwork orientation.

Reliable transportation to work is necessary.

Ability to occasionally pick up awake overnight shifts.

Ability to speak fluent Spanish is highly desirable.

Skills in conflict management are highly desirable.

Some experience as a volunteer desirable.

### **ADDITIONAL INFORMATION:**

This Shelter Worker will work 2 evening shifts and 1 overnight shift per week to start, and may pick up additional evenings and night shifts, as needed. Shelter Workers are expected to make arrangements with other staff members to cover shifts, when necessary, and be available to cover for co-workers, as needed. Total hours, approximately 20 per week. \$9 hr to start.

We are committed to providing a supportive working environment where a diverse workforce is encouraged. We are an EEO/AA employer, and will not discriminate against any applicant for employment because of race, color, creed, religion, ancestry, sex, sexual orientation, disability, age, marital status, status with regard to public assistance, or national origin.

### **HOW TO APPLY:**

Please e-mail a current resume and three professional references. If you have questions or for more information, contact Derek at [derek@oshousing.org](mailto:derek@oshousing.org). Our Saviour's Housing is located at 2219 Chicago Ave. S., Minneapolis, MN 55404.